

Modérateur	(Nom, Organization)
Rapporteur	(Nom, Organization)
Participants	1. 2. 3.
Guidelines for Notetaker:	
<p>1. Suggest the group start the meeting with a list of topic/ agenda items to be discussed:</p> <ul style="list-style-type: none"> i) Moderator can solicit and track these topics. ii) Topics can be added to the list as the discussion continues – this avoids diversions from key topics and ensures all topics are tracked and addressed. iii) Consider covering the topics from Week 1 + Day 6 to ensure takeaways are “processed” between ASAs, and in the presence of HPNO POCs as appropriate. iv) Possible topics can include: <ul style="list-style-type: none"> <input type="checkbox"/> 1. Formal coordination/ collaboration platforms and mechanisms, above and beyond steering committees <ul style="list-style-type: none"> o Sub committees? IDH Advisory board? oRSS platform <input type="checkbox"/> 2. Learning questions – coordination between components around prioritizing learning questions (consult priority question available from USAID under the Learning Areas) <input type="checkbox"/> 3. G2G – capacity building: Central to regional level? <input type="checkbox"/> 4. Transition between district grants and G2G? <input type="checkbox"/> 5. Potential HSS support to regional level <input type="checkbox"/> 6. Synergies across technical areas <ul style="list-style-type: none"> o UHC o National HRH policy relative to regional and district capacity building o Information systems o Health systems? <input type="checkbox"/> _____ <p>2. Topics that cannot be covered by this group can be put in a “Parking Lot” list (see below) and can be raised at any convenient point with the Workshop facilitators, and/ or the end of the day with the “Equipe Coordinatrice”.</p>	
<p>Parking Lot (capture any topics to be addressed with other ASAs, other sections of USAID, etc. – to be shared with Workshop Facilitators and/or in debriefing with “Equipe Coordinatrice”)</p> <ul style="list-style-type: none"> • • 	

1. [Topic]			
Description of Synergy / Area of Collaboration, coordination:			
<ul style="list-style-type: none"> • • 			
Description of Activities/ Interventions (related to the “What”, or “How to”)	[1st ASA] Role & Responsibility	[2 nd ASA] Role & Responsibility	Others Role & Responsibility
	-	-	-
	-	-	-
	-	-	-
	-	-	-

2. [Topic]			
Description of Synergy / Area of Collaboration, coordination:			
<ul style="list-style-type: none"> • • 			
Description of Activities/ Interventions (related to the “What”, or “How to”)	[1st ASA] Role & Responsibility	[2 nd ASA] Role & Responsibility	Others Role & Responsibility
	-	-	-
	-	-	-
	-	-	-
	-	-	-

3. [Topic]			
Description of Synergy / Area of Collaboration, coordination:			
<ul style="list-style-type: none"> • • 			
Description of Activities/ Interventions (related to the “What”, or “How to”)	[1st ASA] Role & Responsibility	[2 nd ASA] Role & Responsibility	Others Role & Responsibility
	-	-	-
	-	-	-
	-	-	-
	-	-	-

4. [Topic]			
Description of Synergy / Area of Collaboration, coordination:			
<ul style="list-style-type: none"> • • 			
Description of Activities/ Interventions (related to the “What”, or “How to”)	[1st ASA] Role & Responsibility	[2 nd ASA] Role & Responsibility	Others Role & Responsibility
	-	-	-
	-	-	-
	-	-	-
	-	-	-

5. [Topic]			
Description of Synergy / Area of Collaboration, coordination:			
<ul style="list-style-type: none"> • • 			
Description of Activities/ Interventions (related to the “What”, or “How to”)	[1st ASA] Role & Responsibility	[2 nd ASA] Role & Responsibility	Others Role & Responsibility
	-	-	-
	-	-	-
	-	-	-
	-	-	-